

TEXAS SCHOOL FOR THE DEAF

SAFAETY PROGRAM/RISK MANAGEMENT:  
EMERGENCY PLANS

CKC

NOTICE OF BOMB THREAT  
OR TERRORISTIC THREAT

A school that receives a bomb threat or terroristic threat relating to a campus or other school facility at which students are present shall provide notification of the threat as soon as possible to the parent or guardian of or other person standing in parental relation to each student who is assigned to the campus or who regularly uses the facility, as applicable. Education Code 37.113

EMERGENCY OPERATIONS  
PLAN

The School shall adopt and implement a multi-hazard emergency operations plan. The plan must address mitigation, preparedness, response, and recovery as defined by the Commissioner in conjunction with the governor's office of homeland security. The plan must address prevention, mitigation, preparedness, response, and recovery as defined by the Texas School Safety Center (TxSSC). The plan must include:

Training in responding to an emergency for School employees, including substitute teachers;

Measures to ensure School employees, including substitute teachers, have classroom access to a telephone, including a cellular telephone, or another electronic communication device allowing for immediate contact with district emergency services or emergency services agencies, law enforcement agencies, health departments, and fire departments;

Measures to ensure School communications technology and infrastructure are adequate to allow for communication during an emergency;

Mandatory School drills and exercises, including drills required under Education Code 37.114 (emergency evacuations), to prepare the school's students and employees for responding to an emergency [see CKB];

Measures to ensure coordination with the Texas Department of State Health Services (TDSHS) and local emergency management agencies, law enforcement, health departments, and fire departments in the event of an emergency; and

Amended: 08.18.1991, 07.29.1994,  
05.16.2008, 12.13.2018, 10.08.2021,  
05.31.2023

The implementation of a required safety and security audit.(See CK)

Education Code 37.108(a)

A school shall include in its multi-hazard emergency operations plan:

- 1) A chain of command that designates the individual responsible for making final decisions during a disaster or emergency situation and identifies other individuals responsible for making those decisions if the designated person is unavailable;
- 2) Provisions that address physical and psychological safety for responding to a natural disaster, active shooter, and any other dangerous scenario identified for purposes of these provisions by the Texas Education Agency (TEA) or TxSSC;
- 3) Provisions for ensuring the safety of students in portable buildings;
- 4) Provisions for ensuring that students and district personnel with disabilities are provided equal access to safety during a disaster or emergency situation;
- 5) Provisions for providing immediate notification to parents, guardians, and other persons standing in parental relation in circumstances involving a significant threat to the health or safety of students, including identification of the individual with responsibility for overseeing the notification;
- 6) Provisions for supporting the psychological safety of students, school personnel, and the community during the response and recovery phase following a disaster or emergency situation that:
  - a. Are aligned with best practice-based programs and research-based practices recommended under Health and Safety Code 161.325 (redesignated Education Code 38.351);
  - b. Include strategies for ensuring any required professional development training for suicide prevention and grief-informed and trauma-informed care is provided to appropriate school personnel;
  - c. Include training on integrating psychological safety and suicide prevention strategies into the school's plan, such as psychological first aid for schools training, from an approved list of recommended training established by the Commissioner and TxSSC for

Amended: 08.18.1991, 07.29.1994,  
05.16.2008, 12.13.2018, 10.08.2021,  
05.31.2023

SAFAETY PROGRAM/RISK MANAGEMENT:  
EMERGENCY PLANS

CKC

1. Members of the school’s school safety and security committee [see CK];
2. School counselors and mental health professionals; and
3. Educators and other district personnel as determined by the school;
- d. Include strategies and procedures for integrating and supporting physical and psychological safety that align with the provisions described by item 2, above; and
- e. Implement trauma-informed policies;
7. A policy for providing a substitute teacher access to school campus buildings and materials necessary for the substitute teacher to carry out the duties of a school employee during an emergency or a mandatory emergency drill; and
8. The name of each individual on the school safety and security committee and the date of each committee meeting during the preceding year. [See CK]  
Education Code 37.108(f)

Active Shooter Emergency

A school shall include in its multi-hazard emergency operations plan a policy for responding to an active shooter emergency. The school may use any available community resources in developing the policy.  
Education Code 37.108(g)

Train Derailment

A school shall include in its multi-hazard emergency operations plan a policy for responding to a train derailment near the school. A school is only required to adopt the policy if a district school is located within 1,000 yards of a railroad track, as measured from any point on the school’s real property boundary line. A school may use any available community resources in developing the policy. Education Code 37.108(d)

DISCLOSURE

A document relating to the School multi-hazard emergency operations plan is subject to disclosure under Government Code Chapter 552 if the document enables a person to:

1. Verify that the School has established a plan and determine the agencies involved in the development of the plan and the agencies coordinating with the

Amended: 08.18.1991, 07.29.1994,  
05.16.2008, 12.13.2018, 10.08.2021,  
05.31.2023

- School to respond to an emergency, including TDSHS, local emergency services agencies, law enforcement agencies, health departments, and fire departments;
2. Verify that the School's plan was reviewed within the last 12 months and determine the specific review dates;
  3. Verify that the plan addresses the four phases of emergency management listed at Emergency Operations Plan;
  4. Verify that School employees have been trained to respond to an emergency and determine the types of training, the number of employees trained, and the person conducting the training;
  5. Verify that each campus in the School has conducted mandatory emergency drills and exercises in accordance with the plan and determine the frequency of the drills;
  6. Verify that the School has completed a safety and security audit and determine the date the audit was conducted, the person conducting the audit, and the date the School presented the results of the audit to the Board [see CK];
  7. Verify that the School has addressed any recommendations by the Board for improvement of the plan and determine the School's progress within the last 12 months; and
  8. Verify that the School has established a visitor policy and identify the provisions governing access to a School building or other School property.
  9. Verify that the school has established a plan for responding to a train derailment if appropriate.
- Education Code 37.108(c-2)

Plan Review

A school shall submit its multi-hazard emergency operations plan to the TxSSC on request and in accordance with the TxSSC review cycle developed under Education Code 37.2071(a).

Amended: 08.18.1991, 07.29.1994,  
05.16.2008, 12.13.2018, 10.08.2021,  
05.31.2023

TEXAS SCHOOL FOR THE DEAF

SAFAETY PROGRAM/RISK MANAGEMENT:  
EMERGENCY PLANS

CKC

Notice of Noncompliance	Any document or information collected, developed, or produced during the review and verification of multi-hazard emergency operations plans is not subject to disclosure under the Public Information Act (Government Code Chapter 552).
Plan Deficiencies	<p>The TxSSC shall review each school's multi-hazard emergency operations plan and verify the plan meets the requirements or provide the school with written notice describing the plan's deficiencies and stating that the school must correct the deficiencies in its plan and resubmit the revised plan to the TxSSC.</p> <p>The TxSSC may approve a school multi-hazard emergency operations plan that has deficiencies if the school submits a revised plan that the center determines will correct the deficiencies.</p> <p>The TxSSC shall review each school's multi-hazard emergency operations plan and verify the plan meets the requirements or provide the school with written notice describing the plan's deficiencies and stating that the district must correct the deficiencies in its plan and resubmit the revised plan to the TxSSC.</p>
Failure to Submit Plan	The TxSSC may approve a school multi-hazard emergency operations plan that has deficiencies if the school submits a revised plan that the center determines will correct the deficiency
Failure to Comply after Notice	If a district fails to submit its multi-hazard emergency operations plan to the TxSSC for review, the TxSSC shall provide the school with written notice stating that the school has failed to submit a plan and must submit a plan to the center for review and verification.
Three Months	If three months after the date of initial notification outlined at Notice of Noncompliance, above, a school has not corrected the plan deficiencies or has failed to submit a plan, the TxSSC shall provide written notice to the district and TEA that the school has not complied with the requirements and must comply immediately
Six Months	If a school still has not corrected the plan deficiencies or has failed to submit a plan six months after the date of initial notification, the TxSSC

Amended: 08.18.1991, 07.29.1994,  
05.16.2008, 12.13.2018, 10.08.2021,  
05.31.2023

shall provide written notice to the school stating that the school must hold a public hearing as outlined at Public Hearing on Noncompliance, below.

If a school has failed to submit a plan, the notice must state that the Commissioner is authorized to appoint a conservator under Education Code 37.1082.

Education Code 37.2071

Public Hearing on  
Noncompliance

If the Board receives notice of noncompliance under Education Code 37.207(e) [see CK] or 37.2071(g) [see above at Six Months], the Board shall hold a public hearing to notify the public of:

1. The School's failure to submit or correct deficiencies in a multi-hazard emergency operations plan or report the results of a safety and security audit to the TxSSC as required by law;
2. The dates during which the School has not been in compliance; and
3. The names of each member of the Board and the Superintendent serving in that capacity during the dates the School was not in compliance. The School shall provide this information in writing to each person at the hearing.
- 4.

The Board shall give members of the public a reasonable opportunity to appear before the Board and to speak on the issue of the School's failure to submit or correct deficiencies in a multi-hazard emergency operations plan or report the results of a safety and security audit during a hearing held under this provision. A school required to hold a public hearing shall provide written confirmation to the TxSSC that the school held the hearing.

Education Code 37.1081